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THE CITY'S ACADEMY FOR CHARTERED ACCOUNTANT TRAINING PROGRAMME **2024:** **GROUP GOVERNANCE**

The City of Johannesburg Metropolitan Municipality is committed to developing and increasing financial management skills within the public sector by creating more professional training opportunities for prospective Chartered Accountants.

The programme is geared towards providing trainee accountants with the opportunity of gaining valuable hands-on work experience, dedicated training in financial management and all its disciplines, a broad exposure to a variety of Local Government business operations and management functions. The City of Johannesburg Chartered Accountant Training Programme is guided by the South African Institute of Chartered Accountants (SAICA) training regulations, which requires practical experience to obtain the prescribed technical and professional competence in the value creation process

STRUCTURE OF THE ACA TRAINING PROGRAMME

The three (3) year professional training programme has been structured in a manner that offers the trainee accountants exposure in key areas with professional values, attitudes, business acumen, accounting, financial reporting, governance, business and financial strategy, internal audit and risk management. Trainee Accountants will be offered competitive market-related salaries.

- This Vacancy is open to all qualifying **TRAINEE ACCOUNTANTS** for a period **of 3 years.**
- Interested applicants are invited to apply for the position listed in the circular.
- Complete the online job application form and attach all relevant documents (Certified Qualification/s, certified South African ID, detailed CV, Motivation letter [500 words], Full official academic transcripts and records).
- Applicants are advised to use Google Chrome when applying for CoJ positions.
- The City of Johannesburg reserves the right not to make an appointment.
- Appointments will be made in accordance with the COJ Employment Equity policy and People with disabilities are encouraged to apply.
- The City of Johannesburg is an equal opportunity employer.



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WHERE TO APPLY

https://www.joburg.org.za/work_/Pages/Work%20in%20Joburg/Vacancies/Training%20programmes/Training-programmes.aspx

The City of Johannesburg (CoJ), Group Governance Department has the following Chartered Accountant Training Programme opportunity available for a period of three (3) years.

DEPARTMENT:

Group Governance

BRANCH:

ACA Training Office

DESIGNATION:

Trainee Accountant

REMUNERATION:

R29 850,81 (Basic salary with benefits)

LOCATION:

33 Hoofd Street, 6th Floor, Braampark Forum 1, Braamfontein

MINIMUM REQUIREMENTS:

- Grade 12 (NQF 4);
- Must have completed a certificate in Theory of Accounting (CTA/Postgraduate Diploma in Accounting (PGDA)/Graduate Diploma in Accounting recognized by SAICA as a prerequisite for admission to the SAICA Initial Test of Competence;
- 0 - 1 years' experience;
- Preference will be given to Johannesburg residents.

NB. Please note that you are NOT eligible to apply to the programme if you are currently completing CTA level 1 or BCTA (Bridging course into CTA)

PRIMARY FUNCTION:

The trainee accountants will be developed to be able to use critical and integrated thinking to interpret, analyse and evaluate financial and non-financial information. This will assist trainee accountants to influence others and support impactful decision-making process, thereby contributing meaningfully to the City, economy and the society.

During the period of training, trainee accountants will be developed to become leaders who behave ethically and create sustainable value for a wide range of stakeholders within the City. They will be rotated across different departments and Municipal entities to obtain a wide range of skills and competencies as required by SAICA training regulations. Trainee Accountants will be undertaking the CA2025 Programme.

KEY PERFORMANCE AREAS:

- Ethics & Citizenship
- Business acumen
- Decision-making acumen
- Relational acumen
- Digital acumen



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- Business & Finance Strategy
- Internal Audit
- Governance
- Financial Management
- Accounting & Financial Reporting
- Risk Management
- Internal Audit
- Taxation

LEADING COMPETENCIES:

- Communication and interpersonal skills;
- Team player;
- Strong computer skills;
- Planning and organising capabilities;
- Collaboration and communication (verbal, visual, and written);
- Computer literacy (MS Office);
- Project management capabilities;
- Time management and multi-tasking;
- Attention to detail.

CORE COMPETENCIES:

- Knowledge of Finance Management;
- Business Acumen.

ENQUIRIES ONLY:

Contact Person: Nthabiseng Makhele
Tel No: (011) 021 0393

Please take note that only online applications will be considered. Please apply by using the following link below:

<https://share-eu1.hsforms.com/1PBxObHogSdqtqZM9I2BjWwew554>

APPLY ONLINE VIA WEBSITE: www.joburg.org.za

CLOSING DATE: TUESDAY, 11 JUNE 2024

Applicants are respectfully informed that, if no notification of appointment/response is received within six (6) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the City of Johannesburg, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process. In terms of the Talent Acquisition Policy of the City of Johannesburg, you hereby consent to the following risk checks should your application be shortlisted:

- Credit Record, CV validation and Employment record verification, Criminal check, and Identity validation.